



ಕೆ.ಎಲ್.ಇ. ಸಂಸ್ಥೆಯ

ರಾಜಾ ಲಖಮಗೌಡ ವಿಜ್ಞಾನ ಮಹಾವಿದ್ಯಾಲಯ, ಬೆಳಗಾವಿ

K.L.E. Society's

RAJA LAKHAMAGOUA SCIENCE INSTITUTE, BELAGAVI



Autonomous

Re-Accredited with 'A' grade by NAAC

IT POLICY

Higher Education has become IT-driven, with its dependence on e-learning, e-portals and the World Wide Web. Naturally the acquisition, effective use and maintenance of IT infrastructure is a thrust area of educational administration. Our Institute has well defined policy on the use of IT in imparting domain knowledge as well as computer skills.

Objectives

- To establish suitable infrastructure and facilitate its proper use and maintenance.
- To ensure Cyber security

Policy

- This policy applies to Principal, Students, Teaching and Non-teaching staff who use the IT infrastructure of RLSI
- The purchase of items including hardware and software are governed by the regulations of the institution and management
- Purchase of items coming under government projects and aids should adhere to the laws of Govt. of Karnataka, Govt. of India and respective funding agencies
- The purchased items labelled & accounted in respective stock registers with authorised persons
- The use of institutional IT resources is limited to academic activities related to the Institute and restricted personal use.
- No person should utilize the IT resources including official emails, WIFI and official social media for illegal activities or such activities which affects the institutional repute
- All computers should be installed with valid Antivirus software. The use of pen drives, CDs etc. for file transfer is discouraged and will be entertained only under special cases
- System admin and technical assistant shall update the systems on regular basis with antivirus Softwares and other requirements as per need
- The institution campus is under CCTV surveillance at strategic points which includes entry and exit points of all the buildings, inside and outside of classrooms
- No cameras will be hidden and also will not be focusing on areas of privacy
- Usage of mobile phones is strictly prohibited inside class rooms and in Examination Section
- The institution E- waste disposal is centralized and governed by management rules
- Any violation of IT policy will attract disciplinary action




PRINCIPAL
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